



# Made in Skagway

## Membership Renewal Application



Please complete and mail this application with a check or money order payable to the “Skagway Development Corporation”, PO Box 1236, Skagway AK 99840, emailing [skagdev@aptalaska.net](mailto:skagdev@aptalaska.net) or deliver to the SDC office on 9<sup>th</sup> Ave. & State St.

For questions, e-mail [skagdev@aptalaska.net](mailto:skagdev@aptalaska.net) or call 907-983-3414.

### \*Required Fields

\*Artisan’s Business Name: \_\_\_\_\_  
(One used on most recent/ previous year’s membership application)

\*Artisan’s First Name: \_\_\_\_\_ \*Last Name: \_\_\_\_\_  
(One used on most recent/ previous year’s membership application)

### Please Update the Following (Only check those to be updated)

**Artist information:** Business Name  Artist’s Name  Mailing Address  Physical Address   
Email  Phone  Artist Bio

**Business License Numbers:** \*Municipality of Skagway  State

**Product Information:** Type/s  Description  Pictures  Manufacturing Info

**Marketing/ Sale Locations:** Social Media  Esty  Website  Sale Locations

### Only fill-out the components below that need to be updated otherwise unless required

#### Artist Information:

Artist First Name: \_\_\_\_\_ Artist Last Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_ Mailing Address: PO Box \_\_\_\_\_ Skagway, AK 99840  
Physical address: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Artist Bio: \_\_\_\_\_

#### Business License Numbers:

\*Municipality of Skagway Business License Number: \_\_\_\_\_  
State of Alaska Business License Number: \_\_\_\_\_

#### Product Information

\*Product type/s (Check all that apply):  Ceramic, Pottery & Glasswork  Fibers & Textiles  Bath & Body  
 Jewelry  Sculptures & Carvings  Food & Drink  Imagery Artwork  Other \_\_\_\_\_

### Please e-mail new high resolution images of your work to [skagdev@aptalaska.net](mailto:skagdev@aptalaska.net)

Product Description:

Description of local manufacturing operations. If non-Skagway residents are involved in the manufacturing or packaging of your products, please explain their involvement:

Description of components manufactured outside of Skagway. Is this item available from a Skagway origin or resource? If so, explain why you do not obtain these items from a Skagway origin or source:

**Marketing/ Sale Locations**

Social Media:  Facebook  Pinterest  Instagram  Other \_\_\_\_\_ Etsy Shop:  Yes  No

Please provide Social Media and/or Etsy Shop Name/s: \_\_\_\_\_

Website: \_\_\_\_\_ No longer

Other online location where products can be purchased:

Locations in Skagway where products are sold:

Locations outside of Skagway where products are sold:

**Economic Data**

*Please help SDC track the impacts of the Made in Skagway program by providing the following information. All information provided will be kept confidential, individual information will not be shared.*

Estimated gross sales for previous 12 months: \$ \_\_\_\_\_ (leave blank if new business)

If measurable, what percentage of those sales can be attributed to the Made in Skagway program? \_\_\_\_\_

Including yourself and family members, do you have employees? Yes  No  if "Yes" how many? \_\_\_\_\_

I, the undersigned, do hereby certify that I produce a handicraft of manufactured product within the boundaries of the Borough of Skagway and that these products satisfy the requirements for the Made in Skagway program as specified by this membership application. I request authorization to use the Made in Skagway mark on my products created within the boundaries of the Borough of Skagway. I take full responsibility for the proper use of said mark in accordance with the above guidelines. I consent to an on-site inspection, by appointment, of my facility by an SDC representative.

Name (Print): \_\_\_\_\_

\*Signature \_\_\_\_\_ \*Date: \_\_\_\_\_

\*Fees included\*\*: Annual Membership due \$10.00

Included\*\* Fees for Optional Services: Skagway Studios \$30.00

\*\*If coming in the mail and application was emailed, please note: \_\_\_\_\_

**Do Not Write Below this Line**

**Date Received** \_\_\_/\_\_\_/\_\_\_ **by:** \_\_\_\_\_

**Continues to meet Made in Skagway criteria: Yes**  **No**